



TOWN OF GROVELAND CEMETERY COMMISSION

RIVERVIEW CEMETERY
183 Main Street
Groveland, Massachusetts 01834

Minutes – February 2, 2017 Meeting

Commissioners Present: Robert Guptill, Rock Dower, Debra Stewart

AGENDA ITEMS

Meeting was opened at 4:48 p.m.

1. Meeting Minutes

Motion made by Deb Stewart and seconded by Rock Dower to accept the minutes of the December 15th meeting. Vote Unanimous.

2. Cemetery Superintendent Report

- 2.1 Lot Request Report: No action taken.
- 2.2 Burial Report: The Burial Report was reviewed. No action taken.
- 2.3 Sale of Lots and Services Report: No action taken.
- 2.4 Work Order Report: No action taken.
- 2.5 Maintenance Schedule: No action taken.
- 2.6 Other: No action taken.

3. Cemetery Commissioner Concerns

- 3.1 FY17 Budget Status: Motion made by Rock Dower and seconded by Deb Stewart to transfer \$1.2K from the parts line item to the utility line item. Vote unanimous.
- 3.2 FY18 Budget Request: No action taken.
- 3.3 FY18 Community Preservation Request: Deb will contact Earl at Whittier Technical School to obtain an estimate to restore the Hearse House.
- 3.4 Action Plan: Action Plan reviewed. No action taken.
- 3.5 Looking Ahead: Look Ahead report reviewed. No action taken.
- 3.6 Other: No action taken.

4. Next Meeting

Motion made by Rock Dower and seconded to have the next meeting on February 16, 2017 at 4:30 p.m. Vote unanimous.

5. Adjournment

Meeting adjourned at 6:33.

Respectively Submitted,

Robert Guptill
Secretary

TOWN OF GROVELAND
2017 MAY -3 PM 1:10
TOWN CLERK
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